

“Pottery Comes to Town” - Show & Sale
Sponsored by White County Historical Society and Helen Arts and Heritage Center
Sept. 30, 2017 - 9 a.m. - 3 p.m.
Exhibitor Application for Pottery Show & Sale

Single Arts & Crafts booth 10'x10'.... **\$50.00 by September 1 or \$60.00 late fee after September 2.**
Limited electricity may be available for an additional charge of \$35.00 per outlet. Each outlet is 20
amps/120 voltage. Please reserve _____ outlets for me for \$35 each.

Total enclosed: \$ _____

I, _____, have read the Exhibition Rules for the Pottery Comes to Town Show
and Sale. I agree to participate in the show on Saturday, Sept. 30, 2017 and donate a piece of handmade
pottery for auction as part of the exhibitor fee. Show and sale hours are from 9AM to 3 PM in downtown
Cleveland, GA. on the grounds of the White County Court House on South Main Street.

I release White County Chamber of Commerce, the City of Cleveland, White County Historical Society, and
Helen Arts and Heritage Center from any liability, while in operation of this event. I understand that I am
responsible for my own liability insurance.

I acknowledge prior receipt of the Exhibitor Rules and agree to adhere to the same.

(Signature) _____ (Date) _____

(Please Print the following information)

Contact Name: _____ Business Name: _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ E-Mail _____

Merchandise to be sold must be handmade pottery or pottery related. **NO GENERAL CRAFT ITEMS:**
(PLEASE be specific in listing type of items you intend to sell. Selections are based upon this information;
any changes **MUST** be approved prior to show. We reserve the right to deny exhibit of any type item NOT
LISTED on form. You may use additional sheets of paper, if needed. This is to protect YOU and the
integrity of the show. _____

Complete description of type of items to sell, this is very important. Exhibitors may only show and sell
items listed on this application.

Check for the total amount of booth and electricity if applicable.

Make checks payable to: White County Historical Society
POB 1139, Cleveland, GA 30528 Telephone 706-865-3225 or 706 865-2731
Further Information: Helen Arts and Heritage Center 706-878-3933 helenartshc@helenarts.org

“Pottery Comes to Town” - Show & Sale
Celebrating with AgriFest and Country Market
Sept. 30, 2017

Exhibition Rules and Guidelines

The following are to benefit all participants, and will be enforced throughout the show:

All booths must be ready to open by 9 a.m., and remain open until 3 p.m. Saturday afternoon.

Deviation from items listed on your application could result in the closing of your booth, with no refund of booth fee.

Each exhibitor agrees to donate a piece of handmade pottery for auction as a part of the exhibitor fee.

There will be no rain date. A registration is a commitment to show. NO REFUNDS will be made NO EXCEPTIONS.

Each exhibitor must provide his or her own display. This is an OUTDOOR event. Come prepared for any weather. Freestanding canopies are recommended. Any stakes, weights or other “tie-down” equipment must remain inside booth dimensions.

All display items, shelving, or any merchandise must remain within the assigned space. This will be strictly enforced. Be considerate of your neighbors. Vehicles may not be used as a part of the booth.

Single booth dimensions are 10’ x 10’. Some spots may have uneven terrain within the assigned space, come prepared. Limited electricity may be available for an additional charge.

Your display should be attractive and operated in good taste. No participant may sell illegal or immoral items. The White County Historical Society and Helen Arts and Heritage reserves the right to disallow selling of disruptive, dangerous, damaging, etc. items. Anyone in violation of these restrictions will be escorted off the premises immediately. THIS IS A FAMILY ORIENTED EVENT.

Each exhibitor is responsible for collecting and reporting appropriate sales tax.

SET-UP: Saturday Morning, Sept. 30 after 7:00 a.m. Vehicles MUST be moved to designated parking by 8:30 a.m.) Friday set-up available **after 5:00 p.m.** (Not responsible for items left over night)

BREAKDOWN: Saturday, Sept. 30. after 3 p.m. only (No early breakdown or departure, please)

Must be off grounds by 6:00 p.m. Bring trash bags to clean-up your area prior to departure.

YOU WILL NOT BE ALLOWED TO HAVE A VEHICLE AT YOUR BOOTH, NO EXCEPTIONS!

If you need to contact us, write to:

White County Historical Society

POB 1139 Cleveland, GA 30528 Telephone: (706) 865-3225

or to **Helen Arts and Heritage Center** (706) 878-3933 helenartshc@helenarts.org

Event location White County Court House parking lot, South Main Street, Cleveland, GA 30528. The event area is located just off the historic downtown square.

DEADLINE FOR ADMISSION IS Sept. 1, 2017

ONLY A LIMITED NUMBER OF VENDORS WILL BE ACCEPTED.

PLEASE RETURN APPLICATION AND BOOTH FEE ASAP TO ENSURE YOUR SPACE.
SPACE LOCATION WILL BE DETERMINED IN ORDER OF RECEIVED APPLICATION AND PAID BOOTH FEE